



UST WALKTHROUGH INSPECTIONS CHECKLIST

Site Name

Site Address

Tag #

- Initial each box to indicate the equipment was inspected, as described. Use NA if the equipment inspection does not apply to the site.
- Take action for any alarms, damaged equipment and non-normal operating conditions; note actions taken on page 2
- NOTE: Petroleum found in a sump or interstice must be reported to Ecology within 24 hours.

YEAR: _____	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Date of Inspection →												
REQUIRED MONTHLY												
Spill bucket(s) checked for damage and cracks*. Liquid and/or debris removed.												
Fill pipe(s) checked for obstructions. Removed, if found.												
Fill cap(s) securely fitted on fill pipe(s).												
Tank monitor equipment checked for alarms and normal operating condition.												
Leak detection records are reviewed for non-leaking results and kept for three years. Suspected leaks were reported.												
REQUIRED ANNUALLY												
Containment sump(s) checked for damage and presence of liquid. Liquid and/or debris removed.												
If using manual tank gauging , checked condition of tank gauge stick is good (e.g. readable at 1/8" increments throughout).												
RECOMMENDED ACTIVITIES												
Emergency spill response supplies inventoried and restocked if low. Inspected supplies for deterioration.												
Inspected loose fitting, deterioration, obvious signs of leaks and improper function of dispenser hoses, nozzles and breakaways.												

*If a tank receives deliveries at intervals greater than 30 days, the spill bucket check may instead be conducted prior to each delivery. To be eligible for this option, include a copy of each delivery receipt with this form.

Note: This checklist doesn't include the requirement to inspect hydrant pits and piping vaults at airport hydrant systems at least every 30 days.

