

Class C Underground Storage Tank Operator MWD Facility Employee/Facility Specific Training

This worksheet is to document that MWD facility managers have shown employees the facility specific components as suggested in Petroleum Training Solutions' online course, Fueling Station Safety. This one-time worksheet must be completed **at the facility** where facility employees, (herein referred to as Class C operators) will be working. The facility manager or a person (holding a current California UST designated operator certification) should complete this worksheet together with the Class C operator.

Class C UST Operator Name:
UST Facility Name:
UST Facility Address:

I am a California Designated Operator (or the supervisor of the Class C operator) and I have familiarized the Class-C operator named above with the following items:

- The location of the **emergency shut off switch**.

NOTE: The emergency shutoff switch shuts off power to all the dispensers and fuel pumps. The emergency stop switch is required by national fire code. Contact the local MWD environmental site support coordinator or the Designated Operator (currently PF Services, Doug Cox or Tom Gray) if you cannot locate the emergency shutoff switch.

- Written emergency response procedures** posted in a clearly visible location that include:
 - The phone number(s) to reach the fire and police departments.
 - The names and phone numbers of company personnel who should be notified in an emergency.
 - The location and proper use of spill cleanup equipment.
 - Any site specific emergency procedures.
- Procedures for **overfill prevention** during the delivery of regulated substances.
- The location of **signage** displaying the names and phone numbers for emergency contacts that are easily visible to any person dispensing a regulated substance.
- The **tank monitor** (if present) and instructions on how to respond to the various alarm messages that may appear on the display.

NOTE: If you do not know how to read the display or what messages to expect if there is a problem with the storage system, look in the tank monitor manual to find this information or call a qualified petroleum storage system service contractor and have them explain this information to you.

A CLASS C UST OPERATOR MUST BE ON-SITE AT ALL TIMES DURING NORMAL BUSINESS HOURS

I hereby certify I have completed this worksheet together with the Class C employee:

Supervisor/ Designated Operator (D.O.) Signature: _____

Supervisor / D.O. Name: _____ Date: _____

I have completed this worksheet together with the person named above:

Employee Signature: _____

Employee Name: _____ Date: _____